

GRANADA SANITARY DISTRICT
OF SAN MATEO COUNTY

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MINUTES
BOARD OF DIRECTORS MEETING
August 21, 2003, 7:30 p.m.

CALL MEETING TO ORDER: The Regular Meeting of the Board of Directors of the Granada Sanitary District was called to order at 7:30 p.m.

ROLL CALL: Attending Directors were: President Bill Katke, Vice President Leonard Woren, Secretary Fran Pollard, and Board Member Shawn McGraw. Treasurer Laura Stein arrived at 7:40 p.m.

Attending staff were: General Manager Chuck Duffy, Assistant District Administrator Delia Comito, and Legal Counsel Jonathan Wittwer. District Administrator Gina Holmes was absent.

PLEDGE OF ALLEGIANCE: Board President Bill Katke led all present in the Pledge of Allegiance.

GENERAL PUBLIC PARTICIPATION

El Granada resident Bill Rivard commended the current Board of Directors for their successful financial dealings (Refinancing Assessment District Bonds). He was, however, under the belief that the District was experiencing financial turmoil.had had some financial problems in the past. He also expressed concern about the possibility of lawsuits against the District and legal costs associated with Directors' public comments.

Director Leonard Woren responded to Mr. Rivard, stating that Mr. Rivard's belief the information regarding the District's financial status was incorrect. He indicated that the District has been, and is in great financial shape, pointing to the District's sewer service charges, which he said are the lowest on the Coastside.

President William Katke took the opportunity to introduce his new wife, Lina Katke ***[DID YOU CHECK THE SPELLING? MIGHT BE "LENA"]***, who was in attendance at the meeting.

Director Pollard announced Big Blue Oceans Week triathlon this weekend, and Kit Dove Day held in Quarry Park on Sunday, August 24, 2003.

Upon Director Steins arrival, she commented on the signs placed on the Beach next to Barbara's Fish Trap restaurant, indicating that the water was unsafe. The General Manager reported that the problem was not sewer related, and that storm drain run-off was commonly the cause of water contamination, which is a County issue.

Director Stein also requested a response from the District to a Half Moon Bay Review "Open Line" comment asking for a clearer explanation of Ordinance No. 153, which was published in the Review and six pages long. The General Manager was directed to write an article for publishing as soon as possible.

Director Stein asked if the District has a Director Orientation Package to give to candidates in the upcoming election, as she had received one as a candidate for the Coastside Community Water District. Director McGraw indicated that she received an orientation package from GSD staff upon becoming a director. Staff will update the package and distribute to all board members and candidates.

ACTION AGENDA

1. Consideration of Request for Exemption from District Ordinance No. 139 for Lyle Wagner: Mixed Use project: 363 Princeton Avenue; APN 047-023-310; Parcel 3,500 sq. ft.; Total Structure: 3,266 sq. ft.(Commercial: 1,738 sq. ft./Residential 1,528 sq. ft); Zoned Coastal Commercial Recreation (CCR).

Director Stein moved to approve the request for exemption from District Ordinance No. 139 for Lyle Wagner: Mixed Use project: 363 Princeton Avenue; APN 047-023-310.

District Counsel advised of a correction to the agenda item. Because the proposed project is mixed use, the District Ordinance for which the applicant is requesting exemption should be Ordinance No. 145.

Director Stein amended her motion to approve the request for exemption from District Ordinance No. 145 for Lyle Wagner: Mixed Use project: 363 Princeton Avenue; APN 047-023-310. (Stein/Woren) Approved 4-1. Pollard opposed.

2. Consideration of Request for Exemption from District Ordinance 139 for Steve and Peggy Perkins: Single Family Dwelling: 456 Coronado St.; APN 047-232-170; Parcel: 2,693 sq. ft.; Structure: 970 sq. ft.; Zoned R-3/S-3

Director Stein moved to approve the request for exemption from District Ordinance No. 139 for Steve and Peggy Perkins: Single Family Dwelling: 456 Coronado St.; APN 047-232-170. (Stein/McGraw) Approved 5-0.

3. Consideration of Class 1A SFD sewer connection permit for Steve and Peggy Perkins: 456 Coronado St.; APN 047-232-170; Parcel: 2,693 sq. ft.; Structure: 970 sq. ft.; Zoned R-3/S-3

Director Stein moved to approve issuance of a Class 1A SFD sewer connection permit for Steve and Peggy Perkins: 456 Coronado St.; APN 047-232-170. (Stein/Pollard) Approved 5-0.

4. Informational Report on the Assessment District Bond Refinancing: \$6,100,000 Granada Sanitary District (San Mateo County, California) Limited Obligation Refunding Improvement Bonds Sewage Treatment Facility Improvements Integrated Financing District (2003 Reassessment and Refunding Project) Series 2003-A, Offered for Issue August 14, 2003.

Mr. Duffy announced the successful closing of the refinanced Assessment District bonds, and reviewed the financial savings with the Board. This item was provided for Board information only and no action was required. Mr. Duffy will provide a letter with this information to post on the District's website.

5. Consideration of a Resolution Making Determination with respect to Effectiveness of Ordinance, and Approving Actions of District Officials Related to the Issuance of Bonds.

Director Woren moved to approve a Resolution Making Determination with respect to Effectiveness of Ordinance, and Approving Actions of District Officials Related to the Issuance of Bonds. (Woren/Pollard). Approved 5-0.

6. Consideration of a Resolution Determining Annual Reassessment for Administrative Costs.

Director McGraw moved to approve a Resolution Determining Annual Reassessment for Administrative Costs. (McGraw/Stein). Approved 5-0.

Mr. Duffy will provide the breakdown of the administrative expenses to the Board after the meeting.

CONSENT AGENDA

Director Woren held item #15 for discussion.
Director Pollard held item #10 for discussion.

7. Approval of special meeting minutes for July 17, 2003
8. Approval of regular meeting minutes for July 17, 2003
9. Approval of Quarterly Investment Report for the quarter ending June 30, 2003
11. Approval of Bond Administration Fund distribution #54 to GSD totaling \$34,696.64
12. Approval of May 2003 Financial Statements
13. Approval of June 2003 Financial Statements
14. Approval of a Resolution Amending the Granada Sanitary District Conflict of Interest Code to Include the General Manager on the List of Designated Employees and Candidates Running for an Elected Position on the List of Officials Who Manage Public Investments

Director Stein moved to approve Consent Agenda Items 7, 8, 9, 11, 12, 13 & 14. (Stein/Woren). Approved 5-0.

10. Approval of August 2003 warrants totaling \$293,153.94

Staff will make a minor correction on the description of check #1211_____ **[BE SURE TO FILL THIS IN]** to read the dates of 8/20/03 to 9/30/03.

Stein moved to approve Consent Agenda Item #10. (Stein/Pollard (?)). Approved 5-0.

15. Approval of District Engineer's recommendation to accept the Class 3 Mainline Extension to serve APN 048-033-240, 345 Alameda Avenue, Miramar (Permit #2821, Fisher)

After general Board discussion, Director Woren moved to approve the District Engineer's recommendation to accept the Class 3 Mainline Extension to serve APN 048-033-240, 345 Alameda Avenue, Miramar (Permit #2821 for Ray Fisher). (Woren/Katke). Approved 5-0.

DIRECTORS' COMMENTS AND COMMITTEE REPORTS

16. Sewer Authority Mid-Coastside: Directors Woren and McGraw report on meeting held on July 28, 2003: Director Woren commended Director McGraw for chairing the SAM meeting. Director McGraw announced that the new General Manager at SAM washas proven to be a great asset for the facility [organization?].

17. Report on other seminars, conferences, or committee meetings: None

INFORMATION CALENDAR

18. General Manager's Report: Mr. Duffy announced that the District office would be moving to it's new location at 504 Ave. Alhambra, Suite 202 in El Granada, next week on August 28, 2003.

19. Administrator's Reports: Assistant Administrator Delia Comito advised the Board that a Variance application for a non-conforming parcel had been withdrawn, and that the applicant was in the process of purchasing a contiguous lot in order to build a proposed SFD on a conforming parcel.

20. Engineer's Report: Director Stein had a question regarding the billing related charges from the Engineer, and Director Woren provided an update on the status of the Medio Bridge overpass construction.

21. Attorney's Report: Mr. Wittwer reviewed a California Environmental Insider report titled, "*Coastal Commission Seeks Greater Power to Review Local Plans*," which was provided in the agenda packet.

FUTURE AGENDA ITEMS

ADJOURN

The meeting adjourned at 9:59 p.m.

SUBMITTED BY:

APPROVED BY:

Chuck Duffy, General Manager

Fran Pollard, Board Secretary

Date Approved: September 18, 2003